

## **Family Talk**

Good communication is very important for the family's well-being.

We communicate in two ways: with words and without words, also called "body language."

## **Ways to Improve Your Communication Skills:**

- Avoid "put downs" like: "You left such a mess in the kitchen!"
- Let the other person know what action you expect: "The dishes are still in the sink. They need to be washed now!"
- Practice active listening. Try to fully hear and understand what the other person is saying. Show by your gestures and expressions that you are listening.
- Do away with distractions. Turn off the TV or go to a quiet place where you can talk.
- Use silence. Being quiet can help the other person take the time he or she needs. Sometimes it's hard to express our feelings.
- Use encouraging words: "Uh- huh" or "Tell me more." Ask questions such as, "Let me see if I understand. Are you saying that...?"
- Repeat, in your own words, what the other person is saying. "You're feeling good about yourself for doing such a good job!"

The way we feel, talk, listen and behave affects our family relationships.



**Shirley S. Peterson**, Nutrition, Family & Consumer Sciences Advisor, University of California, Cooperative Extension, in collaboration with UC's Spanish News Service.

Extension Educational programs are open to all people without regard to race, color, sex, disability, religion, age or national origin. Other publications of Cooperative Extension at: <a href="http://extensionenespanol.net">http://extensionenespanol.net</a>

PUVM13 12/02 rev.